



G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT
KOSI-KATARMAL, ALMORA 263 643, UTTARAKHAND

Walk-in Interview

The Institute has set up the Database Management Centre for Himalayan Studies (DMCHS) under PMU of “**National Mission on Himalayan Studies (NMHS)**” launched by the MoEF&CC, GoI. Those looking for opportunity to undertake challenging work on mountain ecosystems are invited to appear in the **Walk-in-interview** at **11:00 A.M.** on **05 April, 2016** along with the complete bio-data supported with certificates and required details at **G.B. Pant Institute of Himalayan Environment and Development, Kosi-Katarmal, Almora-263643, Uttarakhand** for the following purely temporary project based position based at GBPIHED (Hqs.), Kosi-Katarmal, Almora. Initially these positions are for one year only and may be extended on case to case basis depending upon the performance.

Table – 01

Position	ICT Technician (01 No.)
Emoluments	Emoluments - @ Rs. 30000/- per Month fixed
Age*	Maximum 40 Years
Eligibility	B. Tech. in computer science/MCA with minimum 2 years working experience of managing and handling database and activities of National/International Projects in any reputed organization/institution
Nature of Duties & Responsibilities	Assist/ Nodal Officer NMHS and Project Manager in all the official tasks of Centre; Assist senior staff in delivering their duties
Desirable	Good data management skill supported with certificate. Basic understanding of administrative and financial procedures of projects. Relevant working experience in any reputed organization/ institution Physically fit to work in the Himalayan Mountains

Table – 02

Position	Computer Lab Assistant (01 No.)
Emoluments	Emoluments - @ Rs. 16,000/ fixed
Age	Maximum 40 Years
Eligibility	Graduate with at least II div. with 3 year experience with Science background up to 12 th standard is preferable. Computer course of at least six month.
Nature of Duties & Responsibilities	Work on Excel Spread-sheet, Computer data entry etc.
Desirable	Ability to enter data accurately at a given speed Ability to operate equipments, such as printers or tape readers and ability to multi-task. Physically fit to work in the Himalayan Mountains

*Relaxation in age for SC/ST/OBC/PH/Women candidates as per the GOI norms.
No TA/DA will be paid for attending the interview.

Administrative officer